



Puerto Rican Association for Human Development, Inc.

100 First Street | Perth Amboy, NJ 08861 | 732.442.1081 | F 732.826.3082 www.prahd.org

Job Description

Program: Mi Escuelita Preschool

Title: Paraprofessional

Responsibilities:

- Assist the Classroom Teacher in the implementation of the Creative Curriculum
- Assist the Teacher in providing developmentally appropriate activities and materials for preschool children
- Supervise children's activities, both in and out of the classroom, insuring safety at all times
- Work under the supervision of a Teacher and Supervisor
- Complete all necessary forms and projects requested by the Supervisor
- Attend parent/Teacher meetings
- Participate in Professional Development workshops/training
- Attend community meetings and other functions as requested by Supervisor or Executive Director
- Perform other related duties as they become necessary or as requested by the Executive Director

Requirements:

- Minimum 60 College Credits
- Associates Degree Preferred
- Bilingual (English/Spanish)



Member agency of the United Way of Central Jersey

Serving all people regardless of race, ethnicity, age, sexual orientation, religion, disability, or national origin